

Chesterfield Township Board of Education  
Special Meeting 7:00 p.m.  
Wednesday, November 8, 2021  
MINUTES

The special meeting of the Chesterfield Township Board of Education was opened at 7:03 p.m., by President Christina Hoggan, with a flag salute and moment of silence.

Welcome to this meeting of the Chesterfield Township Board of Education. If there is any agenda item, which you would like to discuss with the Board, please do so during that portion of the agenda entitled, "Public Comments-Agenda Items Only".

Should you have any other comments and/or questions once we have passed the "Public Comments-Agenda Items Only" portion in the agenda, please reserve those comments for "Other Public Comments" at the end of the meeting.

The public shall be reminded that they should attempt to resolve any problems and/or complaints through initial contact with the appropriate administrator. Such matters should only be brought to the Board after all avenues within the administrative chain of command have been exhausted. Regulation #9130 Public Complaints and Grievances, <https://www.straussesmay.com/seportal/Public/DistrictRegulation.aspx?regulationid=9130&search=9130&id=c96bc25240ae4616b56366ea64985ab0>

When you do address the Board, please state your name and address and limit your comments to three minutes. The total length of time for public comment is unrestricted unless a time limit is imposed by the Board President. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

1. Roll Call

Board Members present:

Ms. Christina Hoggan, President  
Mr. Matthew Litt, Vice President  
Mrs. Carol Cooper-Braun  
Mrs. Kerri Lynch

Board Members absent:

Mrs. Jaclyn Halaw

Administration present:

Mr. Scott Heino, Superintendent  
Mr. Andrew Polo, Business Administrator/Board Secretary

2. Open Public Meetings Act Notice

The Chesterfield Township Board of Education has given public notice of this meeting, pursuant to the Open Public Meetings Act, in the following manner on October 31, 2021:

- 2A.a Posting written notice on the official bulletin board at the Chesterfield Township School.
- 2A.b Mailing written notice to the Burlington County Times and Trenton Times newspapers.
- 2A.c Filing written notice with the Clerk of Chesterfield Township.
- 2A.d Filing written notice with the Secretary of this body.
- 2A.e Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charge fixed for such service.

3. Meeting Information/Important Dates

Board of Education Important Dates:

November 17, 2021

Regular Monthly Meeting

4. Public Comment

The public shall be reminded that they should attempt to resolve any problems and/or complaints through initial contact with the appropriate administrator. Such matters should only be brought to the Board after all avenues within the administrative chain of command have been exhausted.

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted. No Comments

5. Board Policy

5A. Abolish Policies/Regulations (Attachment)

Approval to abolish the following policies:

Policy #1521	Educational Improvement Plans (M)
Policy #5114	Children Displaced by Domestic Violence (Abolished)
Policy # 5117	Inter-District School Choice (Abolished)
Regulation #5117	Inter-District School Choice (Abolished)
Policy #5516.01	Student Tracking Devices (Abolished)
Policy #5570	Sportsmanship (Abolished)
Policy #5701	Plagiarism (Abolished)
Policy #5710	Student Grievance (Abolished)
Policy #5721	Independent Publications
Policy #8810	Religious Holidays (Abolished)
Policy #1649	Federal Families First Coronavirus (COVID-10) Response Act (M) (Abolished)
Regulation #2421	Vocational – Technical Education (Abolished)
Policy #1648	Restart and Recovery Plan (M)(Abolished)
Policy #1648.02	Remote Learning Options for Families (M) (Abolished)
Policy #1648.03	Restart and Recovery Plan- Full-Time Remote Instruction (M) (Abolished)

***A motion was made by Mr. Litt and seconded by Mrs. Cooper-Braun to approve the removal of policy # 5511 and bylaw # 9420 from the list of policies being presented for first reading.***

***A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried***

***A motion was made by Mr. Litt and seconded by Mrs. Lynch to approve the addition of language to regulation #8600.***

***A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried***

5B. First Reading of Revised Policies/Regulations (Attachment)

Approval of the following revised policies/regulations being presented for the first reading:

Policy #0131	Bylaws, Policies, and Regulations (Revised)
Policy #2467	Surrogate Parents and Resource Family Parents (M) (Revised)



Policy #3134	Assignment of Extra Duties (Revised)
Policy #3142	Nonrenewal of Nontenured Teaching Staff Member (Revised)
Regulation #3142	Nonrenewal of Nontenured Teaching Staff Member (Revised)
Policy #3221	Evaluation of Teachers (M) (Revised)
Regulation #3221	Evaluation of Teachers (M) (Revised)
Policy #3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
Regulation #3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
Policy #3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
Regulation #3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
Policy #3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
Regulation #3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
Policy #4146	Nonrenewal of Nontenured Support Staff Member (Revised)
Regulation #4146	Nonrenewal of Nontenured Support Staff Member (Revised)
Policy #5111	Eligibility of Resident/Nonresident Students (M) Revised
Policy #5116	Education of Homeless Children (Revised)
Policy #5420	Reporting Student Progress (M) (Revised)
Regulation #5420	Reporting Student Progress (M) (Revised)
Policy #5519	Dating Policy at School (M) Revised
Policy #5530	Substance Abuse (M) Revised
Policy #5533	Student Smoking (M) Revised
Policy #5535	Passive Breath Alcohol Sensor Device - Revised
Policy #6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
Policy #6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New)
Policy #6115.03	Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)
Policy #6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
Policy #6471	School District Travel (M) (Revised)
Regulation #6471	School District Travel (M) (Revised)
Policy #7432	Eye Protection (M) (Revised)
Regulation #7432	Eye Protection (M) (Revised)
Regulation #8220	School Closing (M) Revised
Policy #8420	Emergency and Crisis Situations (M) (Revised)
Policy #8540	School Nutrition Programs (M) (Revised)
Policy #8550	Meal Charges/Outstanding Food Service Bill (M) (Revised)
Policy #8561	Procurement Procedures for School Nutrition Programs (M) (Revised)
Policy #8600	Student Transportation (M) (Revised)
Regulation #8600	Student Transportation (M) (Revised)
Policy #8630	Bus Driver/Aide Responsibility (M) (Revised)
Regulation #8630	Emergency School Bus Procedures (M) (Revised)
Policy #2421	Career and Technical Education (Revised)
Policy #2422	Comprehensive Health and Physical Education (M) (Revised)
Policy #8420.1	Fire and Fire Drills (M) (Revised)
Policy #1648.11	The Road Forward COVID-19 Health and Safety (M) (New)

Policy #1648.14  
Policy #5751  
Regulation #5751

Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M) (New)  
Sexual Harassment of Students (M) (Revised)  
Sexual Harassment of Students (M) (Revised)

6. Personnel

6A. Movement from Basic Skills Teacher to Counselor

Approval of Jennifer Feder change in position from Basic Skills Teacher to Counselor. (No change in salary).

6B. Movement from First Grade Teacher to Basic Skills Teacher

Approval of Courtney Kovac change in position from First Grade Teacher to Basic Skills Teacher. (No change in salary).

6C. Movement from Interim to Permanent First Grade Teacher

Approval of Nosheen Rana change in position from Interim First Grade Teacher to First Grade Teacher for the remainder of the 2021-2022 school year at MA Step 2, \$57,436, prorated to \$45,948.80, as per the negotiated agreement.

6D. Interim First Grade Teacher

Approval of Jennifer H. Surdykowski as Interim First Grade Teacher to act in place of Courtney Kovac pursuant to N.J.S.A. 18A:16-1.1 for the remainder of the 2021-2022 school year at BA Step 1, \$55,136, (start date and prorated salary pending background check). Time employed in this acting position shall not accrue toward the acquisition of tenure as the position is not tenure eligible.

7. Finance

7A. Professional Services – Realtor

Approval of David Schiavone, of Coldwell Banker Schiavone & Associates to provide realtor services for the sale of the Firehouse at 18 New Street, Chesterfield, NJ.

***A motion was made by Mr. Litt and seconded by Mrs. Lynch to approve the following sections:***

***Sections 5, 6, 7***

***A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried***

8. Other Business

8A. Travel Quarantine

The Board had a discussion regarding travel quarantine.

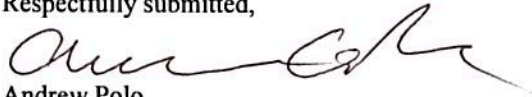
9. Other Public Comments

Christy Green stated that she appreciated the thoughtful conversation about the travel quarantine and suggested the Board get the teachers opinion before making a decision.

10. Adjournment

***A motion was made to adjourn the meeting by Mrs. Cooper-Braun and seconded by Mrs. Lynch at 7:53 p.m. All agreed.***

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Andrew Polo", written in a cursive style.

Andrew Polo  
Business Administrator/Board Secretary